



CANADIAN GUERNSEY ASSOCIATION **BY-LAWS**

Amended as of November 17, 2023



BY-LAWS OF THE CANADIAN GUERNSEY ASSOCIATION

1. NAME

The Association shall be named "Canadian Guernsey Association", and hereafter referred to as the Association. It is governed by the Animal Pedigree Act and shall at all times be in compliance with it.

2. INTERPRETATION

In these by-laws,

"Association" means the Canadian Guernsey Association;

"Board" means the Board of Directors of the Canadian Guernsey Association;

"Embryo certificate" means an embryo certificate issued under the authority of the Animal Pedigree Act;

"Minister" means the Minister of Agriculture;

"Pedigree" in relation to an animal, means genealogical information showing the ancestral line of descent of the animal;

"Purebred" in relation to an animal, means an animal that is a purebred of the breed as determined by the by-laws of this Association;

"Registration" means the recognition that an animal carries a percentage of purebred blood as determined by the by-laws of this Association;

"Recorded" means the animal is identified as provided for in the by-laws of this Association; "Breeder" means the owner or lessee of the dam of an animal at the time of service.

"Member in good standing" is a member who has complied with the regulations as hereinafter set forth and who is not in arrears of membership or other fees or dues or suspended.

3. OBJECTIVES

The Association shall have for its objectives the encouragement, development, and regulation of the breeding of purebred Guernsey cattle in Canada.

1. By keeping a record of the breeding and origin of all purebred Guernsey cattle, and cattle with purebred Guernsey inheritance and by collecting, preserving, and publishing data and documents relating to the same.
2. By establishing standards of breeding, and by adopting means from time to time to protect and assist those engaged in the propagation and breeding of Guernsey cattle.
3. By causing to be carried out, by the appointed Registrar, a system of registration in compliance with the Animal Pedigree Act or any regulations made thereunder.
4. By maintaining an efficient supervision of breeders of Guernsey cattle to prevent, detect and punish fraud.
5. By publishing or causing to be published any official documents or other publications devoted to the welfare of the Guernsey breed.
6. For these purposes to have power to make all needful contracts and agreements and to make, alter and repeal regulations subject to the provisions hereinafter set forth.
7. Encouraging the development of a Guernsey youth program.

4. MEMBERS

1. There shall be four types of members:
 - a. **HONORARY LIFE MEMBERS**
The Association may appoint honorary life members at a general meeting if the Board of Directors have, by resolution, named the proposed member or members and recommended that such appointment be made, but such honorary member shall take no part in the management of the Association's affairs, their position shall be purely honorary.
 - b. **ANNUAL MEMBERS**
Annual members shall be those individuals, partnerships or companies incorporated under Federal or Provincial charter, resident in Canada, who pay the prescribed annual membership fee due the first of January of each year.
 - c. **LIFE MEMBERS**
Life members are granted the same privileges as annual members. (Note: Life memberships are no longer available).
 - d. **NON-RESIDENT MEMBERS**
Individuals' resident outside of Canada may become annual members on the approval of the Board of Directors but shall not hold office or be entitled to vote at any meeting.
2. Application for annual membership shall be in writing and each applicant on becoming a member shall agree to be bound by the constitution and amendments thereto, and all rules of the Association, but the Association shall have power to reject any application for membership.
3. Application for partnership or incorporated company membership shall specify the person authorized to vote, act or sign for the partnership or company. A member of a partnership or company other than the person mentioned in the application may be authorized by the partnership or company to act or vote at any meeting of the Association.
4. All members in good standing shall as a matter of contract and except as hereinafter provided enjoy the same rights and privileges and be subject to the same liabilities as the original incorporators of this Association. No member who is in arrears of membership or other fees shall enjoy such rights and privileges. A member in good standing is a member who has complied with the regulations as hereinafter set forth and who is not in arrears of membership or other fees or dues or suspended.
5. Only members in good standing for at least 2 years are permitted to vote on financial matters.

LIABILITY

6. The financial liability of each member shall be limited to the amount of membership or other fees or dues which they may owe to the Association. No director, officer or employee of the Association, or other person acting on behalf of the Association, is personally liable for any act done in good faith in the exercise of any of that person's powers or the performance of that person's duties and functions or for any default or neglect in good faith in the exercise of any of that person's powers or the performance of that person's duties and functions.

7. Any member may, provided they are not in arrears for membership or other fees or dues, at any time, resign from membership in the Association by giving the Administrator or the Registrar notice in writing of their intention so to do, but membership shall not terminate until the end of the then current year.
8. No member shall be entitled to any of the rights and privileges of the Association during any year until their annual fee for that year is paid. On March 31st in each year all members who paid for the preceding year but who have not paid for the then current year shall be removed from the membership roll. They may, nevertheless, again become members in the manner prescribed by these by-laws. They may, however, elect to register or transfer at non-members' rate during this three-month period.
9. No member shall hold office or be entitled to vote at a meeting or to give notice to amend these by-laws if at the time in arrears of membership or other fees or dues.
10. A member may at the discretion of the Board of Directors receive free of charge publications which are issued during each year of their membership for which they have paid the membership fee.

SUSPENSION AND EXPULSION OF MEMBERS

11. The Board of Directors shall have the power to suspend or expel any member who fails to observe any rule or regulation set forth in these by-laws of this Association, or whose conduct is in the opinion of the Board of Directors, prejudicial to the interests of the Association. The Board of Directors shall have the power to reinstate any suspended member provided two-thirds of the members of the Board present vote in the affirmative.
 - a. Any person suspended or expelled from membership shall not be allowed the privilege of recording pedigrees or transfers in the records of the Association.
 - b. Any person suspended or expelled or prohibited from recording pedigrees by any other Association incorporated under the Animal Pedigree Act in compliance with the Animal Pedigree Act shall not be allowed to record pedigrees in the Canadian Guernsey Herd Book.
 - c. A member suspended under any rule or regulation of this Association shall after the expiration of ten days have the right to apply to the Board of Directors for reinstatement and shall on application be reinstated at the next meeting of the Board, provided two-thirds of the members of the Board present thereat, vote in the affirmative. If the Board of Directors refuses to reinstate a person automatically suspended from membership, such person shall have the right to apply for reinstatement by the next succeeding general meeting, but reinstatement by a general meeting, shall be only by a vote of two-thirds of the members present thereat and voting.
 - d. Any member or non-member who violates any rule or regulation of these by-laws may be suspended as a member, as a breeder, or expelled by decision of the Board of Directors. This decision must be taken according to Article 61 of the Animal Pedigree Act.
 - e. When a person, company or partnership is suspended as a "member", they (it) loses all special rates on registrations and transfers of animals and loses all privileges as a member for a period of time set by the Board of Directors.
 - f. When a person, company or partnership is suspended as a "breeder", they (it) loses the rights and privileges to register or transfer animals. A person, company, or partnership so suspended may apply for reinstatement to the Board of Directors prior to an annual or general meeting. Reinstatement will be dealt with by the Board of Directors as provided.

- g. WHEN A PERSON, COMPANY OR PARTNERSHIP IS EXPELLED, THEY (IT) LOSES ALL RIGHTS AND PRIVILEGES AND SHALL NOT BE REINSTATED IN THE ASSOCIATION.

12. Any person expelled from membership by any other association incorporated under the Animal Pedigree Act in compliance with the Animal Pedigree Act, shall not be eligible for membership in this Association and if they are a member at the time of such expulsion, their membership shall thereupon forthwith terminate.

13. The membership of the Association shall correspond with the calendar year.

5. OFFICES

Subject to the approval of the members, the head office of the Association and the office for registration of certificates, shall be at such place or places in Canada, as determined by the Board of Directors.

6. FISCAL YEAR

The fiscal year of the Association shall correspond with the calendar year.

7. OFFICERS

- 1. Only members in good standing may be nominated as Directors. The Directors shall be nominated and elected at the Annual Meeting by members in good standing, present and voting.
- 2. SPECIAL COMMITTEES: The Board of Directors may appoint from their number or from the other members of the Association special committees but must in all cases name one of their number as a member who shall be the presiding officer. The action of any special committee is subject to the approval of the Board of Directors.

Any committee except the Executive Committee shall have power to add to its number.

- 3. HONORARY PRESIDENT: The Board of Directors may appoint honorary presidents. They shall hold office during the pleasure of the Board.
- 4. PRESIDENT: The President shall be elected annually from among their number by the Board of directors at the time of the Annual Meeting. He shall hold office for one year or until his successor is elected and shall be eligible for re-election. The duties of the President shall be to preside at all meetings of the Association and the Board of Directors and the Executive Committee, to exercise a general supervision over the affairs of the Association usually done by Presidents of similar organizations, and he shall be a member of all Committees.
- 5. VICE-PRESIDENT: A Vice-President shall be elected in the same manner, hold office for a similar term, and in the absence of the President, perform all the duties of the President.
- 6. ADMINISTRATOR: The Board of Directors shall from time to time as occasion may require, appoint an Administrator, who shall act under the control and with the approval of the Board of Directors. The duties of the Administrator shall be to attend all meetings of the Association and of the Board of Directors and of the Executive Committee and to keep exact minutes of the proceedings of same, and to do such other things as may be delegated to them by these by-laws, the Board of Directors, or the Executive Committee. The Administrator shall receive all monies, bills, notes, cheques, drafts, or currency of the Association and shall deposit same in a chartered bank, to the credit of this Association, and shall pay same out again by cheque only, countersigned by the President or other authorized signing officer. They shall deposit for safekeeping all securities owned by this Association in a safety deposit vault as may be approved of by the Board of Directors and shall withdraw the same only in the presence of the President or other officer named by the Board of Directors. They shall be bonded in such amount as may be required from time to time by the Board of

Directors. They shall keep proper books of account containing entries of all such matters or things as are usually entered in books of account and shall furnish from time to time such statements in detail of the affairs of the Association or such other matters as may be directed by the Board of Directors or the Executive Committee.

7. REGISTRAR: The Association shall appoint a Registrar; whose duties include all matters pertaining to the registration and transfer of Certificates.
8. PEDIGREE COMMITTEE: The Administrator of the Canadian Guernsey Association, the Registrar, and a director of the Association shall form the Pedigree Committee with the authority to authorize change of ownership, and registration of pedigrees where signatures or other information are unobtainable. The decision of the committee, if unanimous, shall be final. If the committee is not unanimous, the matter in question shall be submitted to the Board of Directors for a decision.

This committee or the Board of Directors shall have no power to authorize the registration of any animal unless the pedigree of breeding submitted complies in all particulars with the rules of eligibility for registration as outlined elsewhere in these by-laws. All decisions of the committee shall be submitted to the Board of Directors and shall be incorporated in the minutes of their next meeting.

The Committee shall have authority to accept applications for registration of animals over twenty-four months of age where such applications are accompanied by a statement giving reason why the application was not forwarded before the animal became twenty-four months of age. Furthermore, the Pedigree Committee has the authority to request parentage tests of females over twelve months of age at the owner's expense. The decision of the committee shall, if unanimous, be final. If the committee is not unanimous the matter in question shall be submitted to the Executive Committee for decision. The Pedigree Committee shall have authority to re-issue any certificate of registration with amended identification, provided satisfactory evidence of identity is supplied, and may also require a declaration made by the owner before a notary or commissioner. An amended application for registration properly signed must be made.

9. AUDITOR: The Association at each annual general meeting shall appoint an Auditor or Auditors. Their duty shall be to examine the books of receipts and expenditures and assets and liabilities of the Association for the year, for presentation to the next annual general meeting.
10. REPRESENTATIVES: Representatives to organizations asking that such be appointed shall be appointed at the annual general meeting, but if for any other reason any of these are not so appointed, the Board of Directors shall have power to appoint same.
11. PROVINCIAL ASSOCIATIONS: Members of this Association in good standing may organize Provincial Associations under a constitution approved by the Board of Directors. The activities of any such provincial association shall be confined solely to its own provincial interests and shall not conflict in any way with the activities of this Association. Not more than one provincial association in each province shall be organized under this constitution.

8. MEETINGS

1. GENERAL MEETINGS
 - a. Annual Meeting
 - i. the Annual Meeting of the Association shall be held at such time and such place as decided upon by the Board of Directors of the Association. Other general meetings shall be held at the time and place fixed by the Board of Directors. Any such meeting may be held in-person, virtually or in combination of both providing there are effective participation capabilities for those in attendance.

A copy of the notice calling the Annual or General Meeting shall be sent to the Minister of Agriculture for Canada and the Registrar, in a like manner as to members of the Association.

- ii. the Board of Directors at each annual meeting shall submit a complete report of its acts and of the affairs of the Association. It shall present a detailed statement duly audited of the receipts and expenditures of the preceding year and of the assets and liabilities of the Association. A copy of this report, a list of the directors, officers elected, the minutes of the meeting and general information on the affairs of the Association shall be forwarded to the Minister of Agriculture of Canada within twenty (20) days after the annual meeting.

b. Special Meeting

- i. at the written request of twenty members, the Administrator or the President shall call a special general meeting of the Association at such place as they may designate, which meeting shall have the same status as if it had been called in the regular way by the Board of Directors of this Association, but such meeting shall have no power to amend these by-laws.

2. NOTICE

- a. For all general meetings, a notice of at least fifteen days in advance shall be sent to all members.
- b. Notice of meetings of the Board of Directors other than the one immediately following the annual general meeting, shall be emailed, faxed, or mailed to the Board of Directors at least three days before the date of the meeting.
- c. A meeting of the Board of Directors may be held on shorter notice or without written notice providing all Directors have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes of such meeting.
- d. Notice of meetings of the Executive Committee shall be mailed, postage prepaid, to each member thereof seven days at least before the date of meeting to his last known post office address appearing on the books of the Association, or three days' notice if sent by telecommunications.
- e. Meetings of the Executive Committee may be held on shorter notice or without written notice providing all have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes of such meeting.

3. QUORUM

For the transaction of the business of the Association at an Annual or other general meeting, a quorum shall be ten; at a meeting of the Board of Directors the quorum shall be four; at a meeting of the Executive Committee a quorum shall be three.

4. MINUTES OF MEETINGS

A copy of the minutes of each meeting of the Board of Directors or Executive Committee shall be forwarded to each director within ten days after the meeting. Minutes of the Annual Meeting or a special general meeting shall be made available to all members of the Association.

5. ORDER OF PROCEDURE

The order of procedure at all annual and general meetings shall be as follows:

- (1) Identification of Members.
- (2) Reading of minutes of previous meeting.
- (3) Report of officers, directors, and committees.
- (4) Correspondence.

- (5) Unfinished Business.
- (6) If annual meeting, election of directors and other officers.
- (7) New Business.
- (8) Adjournment.

The foregoing order with the exception of (1), Identification of members, may be changed at the pleasure of the Board of Directors.

9. EXPENSES, INCOME AND PROPERTY

The income and property of the Association from whatever source derived, shall be applied solely towards the promotion and furtherance of the objects of the Association, and no part thereof shall be paid or transferred directly or indirectly by way of bonus or otherwise as profit or gain to members of the Association, past, present and future, or to any person claiming through any member provided, however, that nothing herein contained shall prevent the bona fide payment or remuneration to any administrator, secretary, treasurer, registrar, officer, clerk or employee or other person or persons for services actually rendered to the Association whether such are members of the Association or not, and the expenses of the Directors or other officers incurred in doing the business of the Association.

The Association shall, with other Associations who are members of the Registrar, pay to the Registrar, a proportionate amount of the expense of conducting the Registrar.

10. BOOKS

1. The Association shall keep a book containing a copy of these by-laws so that any member of the Association at all reasonable times may examine them.
2. The Association shall keep or cause to be kept by the Administrator and by the Secretary of each branch of the Association, a book containing the minutes of all meetings of the Board of Directors and the Executive Committee.
3. The Association shall keep accounting books for each fiscal year.

11. AMENDMENTS, AMALGAMATION OR DISSOLUTION

These by-laws may be amended at any general meeting of this Association with the exception of a meeting called under Article 8, 1(b), of these by-laws by the affirmative vote of two-thirds of the members voting.

- a. A proposal to amend the by-laws shall be in writing, signed by two annual members in good standing and delivered to the Administrator 60 days in advance of a general meeting, and they shall be included in the notice calling such meeting, otherwise the meeting shall have no power to deal with same.
- b. A proposal to amalgamate or dissolve or amend the Articles of Incorporation shall be in writing, signed by ten annual members in good standing, and delivered to the Administrator 60 days in advance of a general meeting and they shall be included in the notice calling such meeting, otherwise the meeting shall have no power to deal with same.
- c. The members of the Association shall vote once annually on all proposals to amend the by-laws or Articles of Incorporation, or to amalgamate with another association or to dissolve the Association which are received by the Association within the previous year in accordance with Article 10 (a) and (b). Every member entitled to vote in the election of directors shall be sent by ordinary mail addressed to his last known address at the time when the notice of the General Meeting is sent by the Association:
 - i. a copy of the proposal to amend, amalgamate or dissolve received by the Association at least 60 days prior to the General Meeting.

- ii. a ballot permitting a vote 'in favour' or 'opposed' to each of the proposals; and
- iii. a return envelope on which a member shall, by his signature, certify that he has not submitted any other ballot with respect to the proposals.

The Scrutineers named to count the ballots for the election of directors shall, on the day on which the directors are elected, also count all ballots voting on proposed amendments, amalgamation, or dissolution.

- d. If a proposal to amend the by-laws is approved by a majority of the members voting, the Administrator shall forthwith deliver a copy of the proposed amendment to the Minister of Agriculture for Canada. The proposed amendment shall take effect if then approved by the Minister of Agriculture for Canada.
- e. If a proposal to amend the Articles of Incorporation, amalgamate with another association or dissolve the Association is approved by a majority of the members in good standing voting, the Administrator shall forthwith deliver a copy of the proposal to amend, amalgamate or dissolve to the Minister of Agriculture for Canada, and further shall forward such information as may be necessary in order to comply with the requirements of the Animal Pedigree Act. The proposal to amend, amalgamate or dissolve shall take effect if then approved by the Minister of Agriculture for Canada.

12. CORPORATE SEAL



- 1. The corporate seal of the Canadian Guernsey Association, as it appears on the margin hereof, shall be the corporate seal of the Association and shall be affixed on documents certified by the Association.

13. INDIVIDUAL IDENTIFICATION OF ANIMALS

Animals must be identified by dual ear tags as approved by the Board of Directors, of which one must be placed in each ear and one must be RFID, according to the following rules. As a secondary method, tattoo and electronic implants may be used and submitted for publication on the animal's pedigree.

1. DUAL EAR TAGS

Dual ear tags, including herd and individual identification numbers, are to be placed in each ear.

2. TATTOO LETTERS

- a. A breeder must apply to the Registrar for and be allotted letters for their exclusive use with which to tattoo-mark animals born their property.
- b. Letters shall be tattooed in the right ear at the time the letters are allotted.
- c. In addition to the letters, there must also be tattooed in the other ear the herd number of the animal, and the herd number must be followed by a designating year letter to signify the year of birth. The letter "J" will signify that the animal was born in 2021, the letter "K" that the animal was born in 2022 and so on in alphabetical order. Note: the letters "I", "O", "Q" and "V" are not used to indicate the year of birth.

- d. All Guernseys for which an application for registration or recordation is submitted must be tattooed before the application is made.
- e. Re-tattooing - if an error has been made in tattooing any animal before registration or recordation is applied for, the animal should be re-tattooed correctly and both the correct and the incorrect tattoo reported on the application for registration or recordation.
- f. If the tattooing in one or both ears of a registered or recorded animal is found to be incorrect after registration or recordation or becomes indistinct, application for permission to re-tattoo the animal must be made to the Canadian Guernsey Association or to the Registrar. Instructions for re-tattooing will be forwarded.

The Administrator of the Canadian Guernsey Association, a director of the Association or other specifically designated by the Administrator of the Association or by the Registrar for the purpose, must supervise the re-tattooing of registered animals and certify to the correctness of forms required in such cases.

3. ELECTRONIC IMPLANT

An electronic implant bearing a unique identification number, implanted in a recommended location. A secondary method of identification must also be employed.

4. HERD PREFIX

- a. Each breeder who registers cattle must have a registered herd prefix which will precede the name of the animal of which they are the breeder. In the case of joint ownership of the dam at time of service, the prefix registered to any one of the breeders may be used in the name of the resulting progeny.
- b. In the event of a change in the name of a partnership or company, or if a member of the same family is taken into partnership, the name may be transferred on application to Registrar of the registered owner or their authorized representative. Likewise, transfer may be made from a deceased owner to their heir.
- c. A registered name may be transferred to another person or persons on application of the person in whose name it is registered.
- d. After the expiration of five years a registered name will be forfeited if it has not been used in registering an animal by the registered owner.
- e. A registered herd prefix may be used by a son or daughter provided the parent furnishes the Registrar with a letter giving his/her consent to the use of the prefix and that the cattle are maintained in one breeding unit.

5. NAMES OF ANIMALS

- a. Names shall not contain more than thirty (30) letters, spaces or characters, including herd name and numerical affix. All suffixes (Y, QE, ET) shall be dropped from names and registration numbers. It shall not be permissible to change the name of an animal once it has registered progeny.
- b. An imported animal must be registered in the Canadian Guernsey Herd Book in the same name as it was registered in the country of origin.
- c. All animals born at property of anyone other than the breeder shall be named with the prefix of the breeder.

14. RECORDED ANIMALS

An animal which has Guernsey characteristics and there is no available information on its ancestry shall be recorded at a purity level designated on the certificate as 0%. Progeny may not be upgraded unless it exhibits typical characteristics of Guernsey. The progeny of Crossbred animal that exhibit typical Guernsey characteristics shall be recorded as 0% animals and the progeny that are out of a 0% dam and have a known purebred Guernsey sire shall be recorded as 50% Guernsey.

15. ELIGIBILITY FOR REGISTRATION

1. GENERAL

- a. Eligible for REGISTRATION shall be:
 - i. females born in Canada that have a minimum of seventy-five percent (75%) purebred Guernsey inheritance.
 - ii. males reaching at least 99.22% (127/129) purebred Guernsey ancestry. A genotype must be on file for all males for parentage purposes. If there is a trait or recessive identified through testing, it would be documented.
- b.
 - i. animals over 12 months of age at time of application for registration shall be subject to a random parentage test of one in ten (10) animals. More frequent testing may be requested at the discretion of the registrar.
 - ii. animals over 24 months of age at time of application for registration shall be subject to a parentage test at the discretion of the registrar.
 - iii. a parentage test shall be required to register a calf whose dam has been bred and/or exposed to two or more sires within a period of fourteen days.
- c. All applications which the Registrar considers doubtful or for rejection shall be submitted to the Administrator of the Association for investigation. If they are found to be in order they may be approved by them for registration. If they are still in doubt, they shall be submitted to the Pedigree Committee for final consideration.

2. IMPORTS

Eligible for registration shall be:

- a. Animals, embryo and in utero purebred Guernsey cattle that are registered or eligible for registration in the herd book of a member association of the World Guernsey Cattle Federation.
- b. Animals born in Canada whose sire is registered in the Herd Book of a member association of the World Guernsey Cattle Federation, and whose dam is registered in the Canadian Guernsey Herd Book.

3. ARTIFICIAL INSEMINATION

Eligible for registration

- a. Animals born in Canada as the result of Artificial Insemination may be registered under the regulations approved by the Board of Directors, provided the dam has been registered in the Canadian Guernsey Herd Book and the sire has been registered in the Canadian Guernsey Herd Book, or when imported semen is used, the sire must be registered in a book of records recognized by this Association.
- b. The Board of Directors may make such regulations as they deem advisable for the control and supervision of Artificial Insemination.
- c. No animal born in Canada as a result of Artificial Insemination shall be registered unless the rules and regulations of the Canadian Dairy Breeds regarding A.I. have been complied with.

4. EMBRYOS

Eligible for registration

- a. Calves propagated by embryo transplant will be registered on application to the Registrar on the same terms as calves propagated by natural or artificial mating provided the sire and dam have genetic identification prior to making application for registration, and further provided that all male calves and one female calf out of the flush be parentage tested, and further provided that the interpretation of the parentage verification results do not exclude either the sire, dam or both as parents of the calf.
- b. Embryo transplant certificates must be submitted with the application for registration.
- c. The sire and dam must be properly identified as stated in Articles 13. Recipients must be identified.

16. REQUIRED QUALIFICATIONS FOR PUREBRED STATUS

1. Are eligible for purebred status - females under twenty-four months of age at the time the application is received by the Registrar and that have a minimum of 93.76% (15/16) purebred Guernsey inheritance, and males with a minimum of 99.22% (127/128) (purebred Guernsey inheritance). Animals registered as purebred are considered as having purebred Guernsey inheritance.

17. PEDIGREE REGISTRATION

1. HERD BOOK

A register shall be kept at the office of the Registrar. This register is known as the "Canadian Guernsey Herd Book" and shall contain (a) a record of the pedigree of animals recorded therein in such form as the information on the certificate of registration issued by the record office warrants; (b) such other information or matter as the Board of Directors shall decide.

2. REGISTRAR

The Registrar shall furnish for all living Guernseys registered, a certificate of registration on the form adopted by the Registrar. The pedigree shall be in such form as decided on by the Board of Directors.

The certificate must contain the following information:

- i. name of the association
- ii. name of the animal, birth date, sex, registration or recordation number, and name and registration or recordation number of the parents and grandparents.
- iii. the status of the animal and its percentage of purebred Guernsey inheritance
- iv. breeder, owner at birth and current owner of the animal
- v. the name and seal of Registrar.

In the case of recorded animals, a certificate may be issued that does not record the complete birth date, ancestry or names of breeder and owner at birth if these are unknown.

3. PRIVATE HERD RECORDS

Every person registering animals in the Canadian Guernsey Herd Book MUST keep a private herd record. Such herd record shall contain the following information: name and tags of every animal in the herd, registered number, date of birth, and an accurate record of all births and services giving the name of the sires used. All deaths or removals of animals from the herd for any cause shall also be recorded. All such entries must be made within three (3) days of the actual date of birth, service, death, or removal and all such entries shall be made in ink.

This record shall at all times be open to the inspection of officials of this Association, officials of the Department of Agriculture Canada, and officials of the Registrar.

This record, whether kept in written or electronic format, shall be maintained for a minimum of fifteen (15) years

from the date of each entry.

4. GENETIC IDENTIFICATION

The Association may at any time require the herd owner to genetically identify certain animals for the purpose of verifying applications and records on file for the registration of Guernseys. However, it will be standard procedure that the Association will require one (1) animal out of every 250 applications for registration to be parentage tested. If the chosen animal cannot be tested, then an alternate one from the same herd will be picked. All breeding males shall be genetically identified before entering service.

5. APPLICATION FOR REGISTRATION

- a. Application for registration of animals born in Canada must be made to the Registrar by the following methods:
 - i. by a form approved by Canadian Guernsey Association, to be filled in in ink or electronically, signed by the owner of the animal or authorized representative, at the time of birth.
 - ii. by electronic communication, provided the applicant has signed an electronic registration agreement prior to making application by such means.
 - iii. by any other method of registration as may be approved by the Board of Directors, as they see fit.
- b. Registration of Canadian born animals will be made in the name of the owner of the dam on the date the calf was born. When a change of ownership takes place before registration, the application for registration and transfer must be presented to Registrar with the registration and transfer fees.
- c. Registration application for calves propagated by embryo transplant must be accompanied by the embryo information. The dam must be registered in the Canadian Guernsey Herd Book in the name of the owner at birth (except for ET calves acquired in the form of embryos previously transferred to the new owner before their birth) and the sire must be registered in the name of the owner certifying the service or be subject to the regulation governing Artificial Insemination.
- d. Registration of Canadian born animals will be made in the name of the owner of the dam on the date the calf was born. When a change of ownership takes place before registration, the application for registration and transfer must be presented to Registrar with the registration and transfer fees.
- e. When an animal is a twin, it shall be so stated when applying for registration, and the sex given of the animal with which it is a twin.
- f. Application for registration of animals from other countries must be signed by the importer, or their authorized representative, show the date of importation and be accompanied by a Certificate of Registration showing that they were registered in the record of the country from which they came, and in the name of the Canadian importer. If an animal is in calf, in order to register the progeny, the service information must be verified by the Recording Association in which the service sire is registered.
- g. Animals imported from the United States and duly transferred on the record of the foreign association will be automatically registered without application upon receipt of the original certificates of registration, or a certified copy thereof, provided such animals are tattooed.
- h. Duplicate names must be avoided. The right is reserved to change any name when necessary, preserving, however, as far as possible, some characteristic of the name given in the application.

18. TRANSFER AND DUPLICATE CERTIFICATES

1.
 - a) Upon the sale of an embryo or animal as registered or purebred, it is a responsibility of the seller to ensure a duly transferred certificate, issued by the Association, is provided to the buyer within 6 months. A seller shall initiate the transaction by submitting a transfer in an approved manner with the Association and ensuring arrangements are complete for the payment of any necessary fees. In the event that the buyer and seller intend for a sale agreement to supersede this protocol, the responsibility for payment of the transfer fee and responsibility for submitting a transfer may be established amongst the parties themselves. In such case, proof of the buyer-seller agreement shall be made available to Guernsey Canada upon request. Old certificates of registry are destroyed if returned to office or should be destroyed by owner upon receipt of new certificate issued.
 - b) Any breeder who sells an animal for breeding purposes and refuses to furnish a proper transfer of ownership shall be asked for an explanation, which if not satisfactory to the Association shall be grounds for suspension of all privileges of the Association.
 - c) In the event of a registered animal being sold for slaughter or dying in the possession of the registered owner, it shall be incumbent on the owner to immediately return the pedigree to the Registrar for cancellation, giving the date of death or slaughter.
2. A duplicate certificate may be issued if the registered owner or his authorized agent files a statutory declaration on a form supplied by the Registrar showing in a satisfactory manner that the original is lost, destroyed or unobtainable, or a duplicate certificate may be issued if the application is certified by an official appointed by the Executive of the Canadian Guernsey Association
3. If the sale of an animal takes place and a transfer of ownership is made on the records of the Association, and if it is subsequently discovered that the animal sold is not the animal represented on the records, the Board of Directors of the Registrar shall, on the discovery of same, declare the transfer void together with any entry or transfer of descendants of such animal and subsequent application entry or transfer dependent on the signature of the person implicated shall be refused. Any such action taken by the Registrar shall be reported to the Association for confirmation.

19. TYPE CLASSIFICATION

1. A system of classification of males and females already registered in the herd book based upon type and individuality to be known as type classification may be adopted by the Association in respect to the herd of any person making application therefore and entering into an agreement in, from and upon terms and conditions prescribed to that end by the Association. Any breach of an agreement entered into under the provisions of this regulation may be deemed a violation thereof.

20. SANCTIONS

1. No person shall, subject to having their rights to register or transfer denied as specified in Article 61 of the Animal Pedigree Act:
 - a. Be in arrears of fees owing to this Association.
 - b. Contravene the by-laws of the Association relating to
 - i. the eligibility for registration,
 - ii. the individual identification of animals
 - iii. the keeping of private breeding records.

- c. Contravene any provision or regulation of the Animal Pedigree Act.
- d. Contravene any provision of the Animal Disease and Protection Act or the regulations relating to the identification, within the meaning of that Act, or testing of animals.

21. SUSPENSION, AMENDMENT AND CANCELLATION OF CERTIFICATES

1. Registration or transfer of ownership of an animal is made on the understanding that the particulars given on the application for registration or transfer are correct. If it is subsequently discovered that the particulars given were incorrect or fraudulent, the registration or transfer shall be suspended by the Registrar and canceled and re-recorded by the owner or by the Registrar at the expense of the original applicant for registration or transfer, but it is understood that neither the Association nor the Registrar shall be held responsible for loss or damage that may be sustained through suspension, cancellation or correction of registration or transfer.

22. OFFENSES (under the Animal Pedigree Act)

Article 63

1. Except as authorized by this Act, where an association is authorized by this Act to register or identify animals of a distinct breed or evolving breed or issue any document purporting to evidence that a particular animal is of that distinct breed or evolving breed or so closely resembling a certificate of registration or certificate of identification, as the case may be, that it would likely be mistaken for such a certificate.
2. No person shall issue in respect of any animal any document of any kind likely to deceive the public into believing that the document is a certificate of registration or certificate of identification in respect of the animal or that the animal is registered or identified under the authority of this Act.

Article 64

No person shall

- a. Knowingly sign or present, or cause or procure to be signed or presented, to a recording officer of any association or of the Corporation any declaration or application in relation to the registration, identification, or transfer of ownership of any animal, semen or embryo that contains any materially false statement or representation;
- b. Knowingly represent that a certificate of registration or certificate of identification applies to an animal other than the one in respect of which it was issued;
- c. Knowingly represent that a semen certificate or embryo certificate applies to any semen or embryo other than the semen or embryo in respect of which it was issued;
- d. Falsify or alter any certificate of registration, certificate of identification, semen certificate or embryo certificate;
- e. Without an express statement that the animal's registration or identification is from a jurisdiction other than Canada, offer to sell, contract to sell or sell, as registered or identified, or as eligible to be registered or identified, within or outside the meaning of this Act, any animal that is not registered or identified, or eligible to be registered or identified;
- f. Offer to sell, contract to sell or sell, as recorded, or as eligible to be recorded, in the books of any association, or of the Corporation, any semen or embryo that is not recorded or eligible to be recorded in those books;
- g. Knowingly offer to sell, contract to sell or sell any animal in a manner that is likely to create an erroneous impression that the animal is registered or eligible to be registered;

- h. Offer to sell, contract to sell or sell, as a purebred of a breed, any animal that is not registered or eligible to be registered as a purebred by the association authorized to register animals of that breed or by the Corporation;
- i. Without an express statement that the animal's registration, identification, or status as a purebred is from a jurisdiction other than Canada, offer to sell, contract to sell or sell, as registered or identified, or as a purebred, any animal for which there is no individual identification in accordance with the by-laws of the association that has registered or identified the animal; and
- j. Without an express statement that the animal's registration, identification, or status as a purebred is from a jurisdiction other than Canada and that the animal will not be registered or identified in Canada by the person, sell, as registered or identified, or as eligible to be registered or identified, or as a purebred, any animal without providing to the buyer thereof within six months after the sale the animal's duly transferred certificate of registration or certificate of identification.

Article 65

No person shall, without lawful authority, use the name of the Corporation or the name of any association or any name so clearly resembling the name of the Corporation or the name of an association in a manner that is likely to deceive the public.

Article 66

1. Any person who contravenes any provision of this Act or the regulations
 - a. Is guilty of an offence punishable on summary conviction and is liable to a fine not exceeding \$25,000.00; or
 - b. Is guilty of an indictable offence and is liable to a fine not exceeding \$50,000.00.
2. In determining the fine in relation to an offence under any of sections 63 to 65, the judge making the determination shall consider the value, or purported value, of the animal, semen, or embryo to which the offence relates.

Article 67

The provisions of the CRIMINAL CODE prescribing a time limit for making a complaint or laying information in respect of offences punishable on summary conviction do not apply to proceedings in respect of an offence under this Act.

23. FEES

1. All registration, transfer, duplicate and membership fees shall be paid to the Registrar and the Registrar upon receipt shall deposit these fees directly into the account of the association with a chartered bank.
2. When the Administrator directly receives the membership fees sent to the Association, they shall immediately send these to the Registrar so the Registrar can deposit it to the account of the Association.
3. All fees for registration, transfer, duplicate certificate and members fees, and all other fees of this Association may be set by the Board of Directors or the Executive Committee and they shall have the power to change registration, transfer, duplicate certificate and membership fees and all other fees of this Association at such times that it is deemed necessary to carry on the financial affairs of the Association.
4. All fees other than those which are required to be sent to the Registrar must be paid to the CANADIAN GUERNSEY ASSOCIATION within reasonable time after billing.

24. NON-MEMBERS

Non-members who wish to register or transfer animals shall be subject to the same rules and regulations as members.

25.

Wherever the context permits in these by-laws, the singular shall include the plural and the masculine shall include the feminine.

26.

All former constitutions, by-laws and amendments thereto are hereby repealed.

CANADIAN GUERNSEY ASSOCIATION
Incorporated September 21, 1905
Constitution approved January 10, 1951
Affiliated December 5, 1950

A M E N D M E N T S

Revised	February 18, 1921
Amended Articles 6 & 15	October 19, 1928
Amended Articles 3 & 17	January 3, 1930
Revised	February 27, 1933
Amended Article 23	November 23, 1933
Amended Articles 3, 15, 21, 23 & 24	November 23, 1934
Amended Article 23	November 23, 1934
Amended Article 23	January 6, 1936
Amended Article 23	November 16, 1938
Amended Article 23	January 7, 1940
Amended Article 23	February 6, 1941
Amended Articles 6 & 21	February 4, 1942
Amended Articles 6,22,23,7,20 & 6	February 5, 1947
Amended Article 23	March 16, 1953
Revised	March 18, 1958
Amended Articles 3,6,10,20,23 & 7	April 24, 1958
Amended Articles 3,6,20,23 & 27	March 16, 1959
Amended Articles 6 & 23	April 5, 1962
Amended Articles 1,16,20,21,22 & 23	October 1, 1964
Amended Article 23	March 21, 1967
Amended Article 23	May 15, 1970
Amended Article 23	May 25, 1973
Amended Article 23	May 2, 1975
Amended Article 23	May 12, 1977
Amended Article 23	May 9, 1979
Amended Article 23	May 11, 1981
Amended Article 23	May 11, 1982
Amended Article 23	April 26, 1983
Amended Articles 1,3,6,20 & 23	June 6, 1984
Amended Article 17	April 10, 1986
Revised Constitution	June 6, 1990
Amended Articles 8 & 15	May 9, 1995
Amended Articles 13 - 15 & 17 - 26	April 15, 1996
Amended Articles 3, 7, 15 & 17	June 19, 1997
Amended Articles 1 & 2 & all reference to "Registrar"	December 29, 1999
Amended Article 17	July 31, 2000
Amended Article 16	July 23, 2002
Amended Articles 4, 7, 8, 9, 13 and 17 and all references to "Secretary-Manager" changed to "Administrator"	June 26, 2012
Revised format	March 2, 2017
Amended Article 15.1.a.ii	March 10, 2021
Amended Articles 7.1,8.1a.i., 8.2a., 8.4, 12.1, 13.5a., 15.1a.ii, 15.4a., 16.1, 17.5a.i., 17.5c., 17.5e.	January 9, 2023
Deleted Articles 7.2, 7.7, 14.1, 15.4d., 16.2, 18.2, 18.3	January 9, 2023
Amended Articles 14, 18 1a.	November 17 2023